



SOCIETY FOR CULTURAL ASTRONOMY
IN THE AMERICAN SOUTHWEST, INC.
PO BOX 2313
DOLORES, CO 81323



TAX ID: 45-3412899

December 15, 2017

Board of Directors Meeting Minutes
4 December 2017 (Teleconference)
Time: 18:00

Board President Bryan Bates opened the meeting promptly at 18:02.

Present: Ric Alling, Bryan Bates, Chris Dombroski, Tony Hull, Greg Munson, Ray Williamson.
Absent: Beth Jewell

Old Business:

1. Treasurer's financial reports (Workshop and Year End) – Ric
 - a. Largely because of circumstances beyond the control of the workshop organizers, the workshop was over budget by \$507.62. Tony proposed that the Carol Ambruster Memorial Fund pay for the deficit of the Spatial Technology workshop. The Board unanimously approved the proposal.
 - b. Board members agreed that the workshop was a great success; the society should continue to develop its technical capabilities through future follow-on workshops.
2. Approve minutes from November 12, 2017 Board of Directors meeting – Bryan & Ray
 - a. Tony noted that the minutes lacked a paragraph on the discussion over developing a business plan for the society. Ray agreed to add the paragraph and the minutes will be circulated for board approval.

New Business:

1. Consider raising annual Student and Regular Membership fees.
 - a. Bryan moved that membership rates be raised to \$30 Regular/year, \$15/year student, seconded by Ray. Upon discussion, however, several members suggested that raising fees was premature, given that we had not yet developed a business plan. Although there is clearly a need to raise membership fees, it was unclear at the time of the board meeting how much they should raise. This was agreed to by the board; the proposition, and the proposed discussion of Sponsor membership levels and benefits were withdrawn until we have a business plan in place to guide our deliberations.
2. Set Sponsor membership levels and benefits.
 - a. The discussion centered on whether or not sponsorship levels such as are found with some organizations were the appropriate mechanism for SCAAS. In the end, the board decided to defer the discussion until a business plan is developed to guide the way.

3. Motion to establish Business Plan and Membership Committees.
 - a. Bryan moved that Business Plan and Membership committees be created and that Greg, Ric and Chris serve on Membership, and Bryan, Tony, Ray and Beth serve on the Business Plan committee. The discussion consisted of mainly comments in agreement and the Board unanimously approved.
 - b. Ric repeated the offer, first made in the 12 November Executive Committee meeting to have his wife point the board toward helpful resources for developing a business plan.
4. Establish rules for required board member participation.
 - a. Although this is an important topic, we were running out of time and discussion was deferred till the next board meeting.
5. Membership dues and increasing Society membership.
 - a. We had a substantive discussion about how to proceed with membership renewal. This is seen as a first step in keeping the Society on track. Greg had developed a letter to the membership reminding everyone to renew membership and asking for assistance in finding new members.
 - b. Bryan offered to edit that letter slightly. The plan is to send the letter out to all members and then follow up with those who don't renew soon with a personal phone call from board members.
 - c. Chris offered to create the membership list.
 - d. Tony offered to write a draft script to help board members when calling members and circulate it for comments.

Adjournment: Moved and seconded at 19:06.

Next Board Meeting: 15 January 2018 at 18:00 MST.

All meetings of the SCAAS Board of Directors are recorded and the recording represents the full record of meeting activities and discussions. The recording will be made available upon request. Minutes of all meetings are posted on the SCAAS website (www.scaas.org).

Minutes submitted by:

Ray Williamson and Greg Munson
SCAAS Secretary
December 13, 2017

Minutes certified by:

Bryan Bates
SCAAS President
December 14, 2017